

# AGENDA

**Meeting:** Tidworth Area Board  
**Place:** Wellington Academy, Tidworth Rd, Tidworth, Wiltshire SP11 9RR  
**Date:** Monday 18 September 2017  
**Time:** 7.00 pm

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Including the Parishes of Chute, Chute Forest, Collingbourne Ducis, Collingbourne, Kingston, Enford, Everleigh, Fittleton, Ludgershall, Netheravon, Tidcombe and Fosbury, and Tidworth.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Mark Connolly, Tidworth  
Cllr Ian Blair-Pilling, The Collingbournes and Netheravon  
Cllr Christopher Williams, Ludgershall and Perham Down

## **RECORDING AND BROADCASTING NOTIFICATION**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

<b>Items to be considered</b>		<b>Time</b>
1	<b>Chairman's Welcome and Introductions</b>	
2	<b>Grant Reviews - Salamander Review &amp; Mosaic Project Unveiling</b>	<b>20 mins</b>
3	<b>Chairman's Announcements</b>	
4	<b>Apologies for Absence</b>	
5	<b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
6	<b>Minutes</b>  To confirm the minutes of the meeting held on Monday 17 July 2017.	
7	<b>Police Update</b>  An update from Inspector Nick Mawson – Wiltshire Police.	
8	<b>Fire &amp; Rescue Update</b>  An update from Tom Brolan - District Commander Amesbury, Ludgershall & Pewsey.	
9	<b>Community Engagement Manager Update</b>  Marc Read.	
10	<b>Tidworth Leisure Centre</b>  Jon Hargrave & Emily Catlow.	<b>10 mins</b>
11	<b>Consultation on new Waste Management Strategy &amp; Information on your local Household Recycling Centre</b>	<b>15 mins</b>

12	<b>Windmill Hill Children's Centre - Domestic Abuse Support Project</b>	15 mins
	Rosalie Mead	
13	<b>Thematic Group Updates</b>	
	<ul style="list-style-type: none"> <li>• Health &amp; Wellbeing Group update including grants - Reia Jones</li> </ul>	
	<ul style="list-style-type: none"> <li>• Dementia Action Alliance subgroup update – Brian Pratt</li> </ul>	
	<ul style="list-style-type: none"> <li>• Older Person &amp; Carers Champion update – Tony Pickernell</li> </ul>	
14	<b>Community Area Transport Group update</b>	
	Cllr Mark Connolly.	
15	<b>Community Area Grants</b>	
	To determine any applications for Community Area Grants.	
	Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:	
	<a href="http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm">http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm</a> .	
16	<b>Updates from Town and Parish Councils, the Army, NHS, TCAP and other Partners</b>	
	To receive any updates.	
17	<b>Date of Next Meeting and Close</b>	
	The next meeting of the Tidworth Area Board will be on Monday 13 November 2017 at the Phoenix Hall, Netheravon.	

## Chairman's Announcements

<b>Subject:</b>	<b>Community Resilience- Emergency Plans</b>
<b>Officer Contact Details:</b>	<b>Sarah Kelly (Emergency Plan Resilience and Response Officer)</b> <a href="mailto:Sarah.Kelly@wiltshire.gov.uk">Sarah.Kelly@wiltshire.gov.uk</a>

Planning for emergencies is an important job for the organisations who respond to incidents, but it is also important for local communities to think about how you may be able to assist the emergency services and other responders.

The main way of doing this is to create a community emergency plan. This can be as simple as a contact list for key people within the community, or a more comprehensive plan which covers the emergencies which are most likely to occur in your area (rather than just the absolute worst-case scenarios), and how your community would respond to them. Your local knowledge is also very important to the organisations who will be responding to the situation. Information such as where floods most often, what roads could be made inaccessible by snow, how badly a power cut would affect your community and where the nearest places of safety are (village/community hall etc) can greatly help the emergency services, council and other groups. Having this recorded beforehand could potentially save a lot of time if the information is needed in response.

Keeping your plans flexible is also important; they should be able to be picked up for almost anything, even if you only use the contact details and information on the nearest community centre for most events.

Getting started with these plans can be difficult, and knowing what to include even harder. If you are stuck with where to begin, there is a template available to get you started with writing an emergency plan for your area. Please contact Sarah Kelly, Emergency Planning Officer, Wiltshire Council, if you would like a template, or advice about writing your plan. There is also a Community Risk Register Available on the Wiltshire & Swindon Local Resilience Forum (LRF) website (<http://wiltshireandswindonprepared.org.uk/community-risk-register/>). This details the different risks to the Wiltshire and Swindon area, and how likely they are to happen. This document should be adapted to your area if you wish to use its information, as not all risks are relevant to each part of Wiltshire.

It is recommended that to keep your plan in its best condition, it should be exercised with everyone who has a role in it once a year, and contact details should be updated at least once a year, or when there has been a change. There is an exercise template available if you would like to exercise your plan, it is available as a PowerPoint presentation or a Word document, again please contact Sarah Kelly if you would like to discuss the exercise or be sent a template.



# Chairman's Announcements

<b>Subject:</b>	<b>Voice Your Views at Interactive Public Meeting</b>
<b>Officer Contact Details:</b>	<a href="mailto:events@wiltshire.gov.uk">events@wiltshire.gov.uk</a>

## Invitation to voice your views at interactive public meetings

You are invited to attend one of a series of meetings that Wiltshire Council is hosting to discuss the challenges that the council is facing and the impact that these could have.

The council currently spends around £900m each year on more than 300 services and has recently agreed a plan to deliver an ambitious programme of work over the next 10 years.

The council's vision is to create strong communities, prioritising growing the economy, protecting those who are most vulnerable, and working with partners in an innovative and effective way.

Changing demographics and the continuing reduction in funding from central government mean we have to continue to find substantial savings and work even more closely with local communities to encourage and support them to do more for themselves.

The council's cabinet members will be attending the meetings to discuss the challenges and to invite and listen to your views and suggestions on how these can be best managed.

Details of the informative and interactive meetings are set out below.

We look forward to seeing you and hope that you will be able to join us. It would be extremely helpful if you could confirm your attendance by emailing [events@wiltshire.gov.uk](mailto:events@wiltshire.gov.uk)

Date	Location	Venue	Time	
5 September	Salisbury	City Hall	5.30pm	Refreshments available
14 September	Chippenham	Monkton Park	5.30pm	Refreshments available
25 September	Trowbridge	County Hall	5.30pm	Refreshments available
26 September	Devizes	Corn Exchange	5.30pm	Refreshments available

## ***Chairman's Announcements***



## Chairperson's announcement: **Information regarding your local Household Recycling Centre**

Following the award of a contract, nine household recycling centres (HRCs) will be operated by FCC from 2 October 2017. We would like to update the area boards about the changes that residents will see at their local sites.

There will be no changes or closures at the HRCs at Purton and Lower Compton near Calne as these will continue to be operated by Hills Waste Solutions.

The change in contractor has allowed the council and FCC to review the current site layouts to make some changes. Where possible, we are making improvements to the traffic management in and out of the sites to help reduce the queuing issues that occur at some of the sites.

The sites will have their white lining repainted and new containers will be placed on the sites. The site signage and staff uniforms will be updated.

### **To allow for the refurbishment works to take place each site will be closed, one at a time, for a short period of time between 2 October and 17 December 2017**

Please see below for your area board's local site(s), the closure date of that site(s), and the closest alternative site(s) which can be used during the closure period.

We would encourage all residents to check online before they travel as sites will be closed on their usual days in addition to the dates below.

<b>Area Board</b>	<b>Local HRC(s)</b>	<b>Closure Dates</b>	<b>Alternative HRC(s)</b>
Chippenham	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Lower Compton
Melksham	Melksham	30 October 2017 (Reopens on 11 November)	Trowbridge / Devizes
Malmesbury	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Purton
Warminster	Warminster	11 October 2017 (Reopens on 20 October)	Trowbridge / Amesbury
Pewsey	Everleigh	23 October 2017 (Reopens on 28 October)	Marlborough / Devizes
Marlborough	Marlborough	2 October 2017 (Reopens on 14 October)	Devizes / Everleigh
Bradford on Avon	Trowbridge	13 November 2017 (Reopens on 26 November)	Melksham
Salisbury	Salisbury	9 November 2017 (Reopens on 17 November)	Amesbury
Amesbury	Amesbury	21 November 2017 (Reopens on 1 December)	Salisbury / Everleigh

Devizes	Devizes	29 November 2017 (Reopens on 9 December)	Melksham / Lower Compton / Everleigh
Tidworth	Everleigh / Amesbury	Everleigh - 23 October 2017 (Reopens on 28 October) Amesbury - 21 November 2017 (Reopens on 1 December)	Everleigh / Amesbury
Calne	Lower Compton	No Closure	
Corsham	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Melksham / Lower Compton
RWB and Cricklade	Purton / Stanton St Quintin	Purton - No Closure Stanton - 4 December 2017 (Reopens on 18 December)	Purton
Southern	Salisbury	9 November 2017 (Reopens on 17 November)	Amesbury
Trowbridge	Trowbridge	13 November 2017 (Reopens on 26 November)	Melksham / Warminster
South West	Salisbury / Warminster	Salisbury – 9 November 2017 (Reopens on 17 November) Warminster – 11 October 2017 (Reopens on 20 October)	Salisbury / Warminster
Westbury	Warminster / Trowbridge	Warminster – 11 October 2017 (Reopens on 20 October) Trowbridge - 13 November 2017 (Reopens on 26 November)	Warminster / Trowbridge

For more information or if you have any queries, the team can be contacted at [wasteandrecycling@wiltshire.gov.uk](mailto:wasteandrecycling@wiltshire.gov.uk) or on 0300 456 0102.



# Formal Consultation on the Pre-Submission Wiltshire Housing Site Allocations Plan

**Friday 14 July to Friday 22 September 2017**

The Draft Plan will identify, where necessary, new allocations for housing at settlements and review settlement boundaries.

The draft Plan can be viewed from Friday 14 July at the council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury) and County Hall (Trowbridge) and in all Wiltshire Council libraries during normal opening hours or can be available to view on the council's website at <http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>

There will be four public exhibitions where you can find out more about the consultation.

These will be held between **12pm** and **7pm** at:

**17 July:** The Neeld Hall (Neeld Community and Art Centre) in Chippenham

**19 July:** Guildhall, Salisbury

**24 July:** Devizes Town Hall

**26 July:** County Hall Trowbridge

**Please return comments to Wiltshire Council, by 5pm on Friday 22 September 2017  
via the following ways:**

Online: <http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>

By post to: Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall,  
Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

By e-mail to: [spatialplanningpolicy@wiltshire.gov.uk](mailto:spatialplanningpolicy@wiltshire.gov.uk)



# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Enford Village Hall, Longstreet, Enford, SN9 6DD  
**Date:** 17 July 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christopher Williams, Cllr Ian Blair-Pilling and Cllr Mark Connolly

### **Wiltshire Council Officers**

Marc Read – Community Engagement Manager (CEM)  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Councillors**

Collingbourne Ducis Parish Council – Peter Knowlson  
Enford Parish Council – Anthony D’arcy- Irvine  
Everleigh Parish Council – Denis Bottomley  
Fittleton Parish Council – Mary Trowle & Alan Woods  
Netheravon Parish Council – Trevor Barker  
Tidworth Town Council – Humph Jones & Brian Pratt

### **Partners**

Dorset & Wiltshire Fire and Rescue Service – Dean Andrews  
Tidworth Community Area Partnership – Tony Pickernell & Reia Jones  
Tesco – Laura Kitchener-Pain

**Total in attendance: 30**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
22	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Tidworth Area Board.</p> <p>The following Chairman's Announcement was noted:</p> <ul style="list-style-type: none"> <li>• The Wiltshire Bobby Van Trust.</li> <li>• Formal Consultation on the Draft Wiltshire Housing Site Allocations Plan.</li> </ul>
23	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Mike Giles – Ludgershall Town Council.</p>
24	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
25	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 17 May 2017 were agreed as a correct record and signed by the Chairman.</b></li> </ul>
26	<p><u>Police Update</u></p> <p>Inspector Nick Mawson presented the written update which was noted.</p>
27	<p><u>Fire &amp; Rescue Update</u></p> <p>Fire Officer Dean Andrews presented the written update which was noted.</p>
28	<p><u>Local Youth Network update including grants</u></p> <p>The Community Engagement Manager advised that there no grants for approval and that he looked forward to working with the group again after the Summer break.</p>

29	<p><u>Alzheimer's Society - Side by Side Project</u></p> <p>Dianne Jenkins gave a short presentation that highlighted the Alzheimer's Society - Side by Side Project.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Side by Side helps people with dementia to keep doing the things they love with the support of a volunteer.</li> <li>• Making it easier for people to remain active in their local community.</li> <li>• What they do together is entirely based on what the person with dementia wants.</li> <li>• Being a Side by Side volunteer is a flexible way to volunteer your time and helps people with dementia to keep doing the things we take for granted.</li> <li>• People with dementia can be referred to Side by Side or refer themselves.</li> <li>• Community groups and individuals can get involved by being dementia friendly.</li> <li>• Volunteers needed that can offer a variety of interests or hobbies.</li> <li>• Telephone volunteers can also reduce loneliness.</li> <li>• Local dementia action alliances can ensure inclusive communities.</li> </ul> <p>The chairman thanked Dianne Jenkins for her presentation.</p>
30	<p><u>Cyber Crime</u></p> <p>Lee Stripe – Wiltshire Police gave a presentation that highlighted how Wiltshire Police were dealing with the growing threat of cyber Crime.</p> <p>Points made included:</p> <p>Raise Awareness</p> <ul style="list-style-type: none"> <li>• Improve the community’s awareness of threat and impact.</li> </ul>

	<ul style="list-style-type: none"> <li>• Encourage crime reporting and intelligence gathering.</li> </ul> <p>High Risk and repeat victims</p> <ul style="list-style-type: none"> <li>• Effectively identify high risk and repeat victims.</li> <li>• Work with partners to support repeat victims and prevent ongoing victimisation.</li> <li>• Effective partnership work/understanding the nature of vulnerability across sectors.</li> <li>• Understand impact.</li> </ul> <p>Better understand the nature of the threat and response</p> <ul style="list-style-type: none"> <li>• Fully appreciate that this is changing and fluid threat.</li> <li>• Engaging at local, regional and national level to benefit from wider comprehension and coordinated response.</li> <li>• Support the production and sharing of analytical products.</li> <li>• Recognise impact upon individuals and organisations.</li> </ul> <p>Educate</p> <ul style="list-style-type: none"> <li>• Provide co-ordinated, consistent and timely advice.</li> <li>• Coherent communications strategy (internally and externally).</li> </ul> <p>The Chairman thanked Lee Stripe for his presentation. It was agreed that the power point presentation would be attached to the minutes.</p>
31	<p><u>TCAP Thematic Group Updates</u></p> <p>Dr Celia Grummett – Cross Plain Surgery advised the Area Board that Cross Plain Partnership planned to close it’s Ludgershall surgery and combine it’s patient register due to GP staffing issues.</p> <p>Health &amp; Wellbeing Group – Reia Jones</p> <p>Points made included:</p>



- Continued issues with Ambulance services across the community area re waiting times.
- Discussions had been started re Rough Sleepers in the community area. It was hoped that a future Area Board could highlight this issue.

#### Health & Wellbeing Group Funding

- **DAA - Connie's Colander awarded £550**

#### Dementia Action Alliance Group – Brian Pratt

Points made included:

- That the group were looking to hold an event at the Wellington Academy on Wednesday 18 October.

#### Child Poverty Group – Marc Read

Points made included:

- That a Child Poverty Summit event would be held on Tuesday 21 November at Devizes School.
- That the Child Poverty Working Group had evolved into more of a networking session.
- That a Family Learning Festival was planned for a two week period during October.

#### Older Person & Carers Champion update – Tony Pickernell

Points made included:

- Was still visiting Care Homes and individuals.
- Would be starting Dinner Tea Dances in September and hoped to raise funding for transport so the outlying areas could also get a chance to attend the first one.
- Ludgershall Memory Cafe was going well.

	<p>The Chairman thanked everybody for their updates.</p>
32	<p><u>Community Engagement Manager update</u></p> <p>Marc Read – Community Engagement Manager.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Wiltshire Centre for Independent Living - Creating Strong Communities, 14 Week Course starting September 2017.</li> <li>• Illegal Money Lending Team - £4.5k project with KFR.</li> <li>• WW1 Commemorative tree planting - A proposal for Wiltshire Council to plant 10,000 trees to commemorate the centenary of the end of the First World War. It was to be decided whether a large Wiltshire wood, or smaller community areas would be planted.</li> <li>• Healthy Schools – Ludgershall Castle Primary, Clarendon Infant, Clarendon Junior, Wellington Academy, Collingbourne Primary now on board.</li> <li>• Dorset &amp; Wiltshire Fire &amp; Rescue Service – Salamander course begins Monday 17 July.</li> </ul> <p>The Chairman thanked Marc Read for his update.</p>
33	<p><u>Community Area Transport Group update</u></p> <p>Cllr Mark Connolly advised that there were two CATG funding projects for the Area Board to agree.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>Netheravon village gates and junction signage awarded up to £7,300.</b></li> <li>• <b>Riverbourne roundabout, Tidworth awarded £3,000 for A338, tank track walkway design work.</b></li> </ul> <p>The Chairman thanked Cllr Connolly for his update.</p>

34	<p><u>Area Board Grant Review</u></p> <p>Emma Scammell – Child Care Officer, Wiltshire Council thanked the Area Board for the support and funding that the Tidworth Community Area Pre-Schools had received over the past 18 months.</p> <p>The Chairman thanked Emma Scammell and remarked how Wiltshire Council was unique in the way that it continued to fund child care provision during a period of austerity.</p>
35	<p><u>Grant Funding</u></p> <p>The Area board members considered five applications for grant funding:</p> <p><b>Decision</b>  <b>Ludgershall Titans football team awarded £840 for Ludgershall FC under 18s.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2017/18</i></b></p> <p><b>Decision</b>  <b>Ludgershall Town Council awarded £375.45 for Ludgershall Defibrillator Installation.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2017/18</i></b></p> <p><b>Decision</b>  <b>Finding the forgotten awarded £5,000 for World War One - after the war is over.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2017/18</i></b></p> <p><b>Decision</b>  <b>Royal British Legion Branch Ludgershall awarded £700 for RBL Ludgershall Branch Standard.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2017/18</i></b></p> <p><b>Decision</b>  <b>Strange Old Things - The Mobile Museum awarded £1,000 for Strange Old Things - The Mobile Museum Outreach.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2017/18</i></b></p>

36	<p><u>Updates from Town and Parish Councils, the Army, NHS, TCAP, Lovell and other Partners</u></p> <p>Written updates from NHS Wiltshire, Healthwatch Wiltshire and Lovell were noted.</p> <p>Everleigh Parish Council</p> <ul style="list-style-type: none"> <li>• That the village had just held a successful village gathering, with a hog roast.</li> <li>• Bonfire and fireworks on Saturday 4 November.</li> </ul> <p>Fittleton Parish Council</p> <ul style="list-style-type: none"> <li>• That the village was currently raising funds for the purchase of two defibrillators.</li> </ul> <p>Tidworth Town Council</p> <ul style="list-style-type: none"> <li>• That a Summer Festival event was planned for Saturday 22 July 2017.</li> </ul> <p>Ludgershall Town Council</p> <ul style="list-style-type: none"> <li>• That work continued with Andover Town Council re the railway project.</li> </ul> <p>Tidworth Community Area Partnership</p> <ul style="list-style-type: none"> <li>• A big thanks to all who took part in the recent Blue Light Day. The even was a huge success.</li> <li>• 2 September Tidworth War Memorial unveiling.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
37	<p><u>Date of Next Meeting</u></p> <p>The next meeting of the Tidworth Area Board will be held on Monday 18 September at the Wellington Academy.</p>

38	<u>Close</u>
<u>Cyber Crime</u>	



## Tidworth Area Board Police Report September 2017

### 1. East Community Policing Team

**Sector Head:** Inspector Nick Mawson

**Sector Deputy:** Sergeant James Williams

**Community Coordinator:** Pc Lucy Wileman

**Tidworth PCSO:** PCSO Maria Downham & PCSO Natalie Cleife

#### **An update from Helen KENNEDY Head of Media Services:**

Many areas boards are raising the issue that our 101 Call handling for Wiltshire remains below the standards we wish to deliver.

To give context to the current position it is important to understand that there has been a significant shift in the way we manage our demand within the Police Service.

The Community Policing Model recognises that the Police service is being asked to do 'more with less' and helps to address this fact by assessing the demand at the first point of contact. The call handler will assess the threat, harm and risk without necessarily tasking an officer to attend in the first instance. The adage they work to in our Communication Centre is to get it right first time.

As a result of this change in handling we have seen an increase in waiting times for calls to be answered.

However, since we initiated the CPT Model, calls for immediate help have seen an improvement.

It is also important to note that we have engaged in a significant recruitment phase for many roles within the CPT. Police Officers, PCSO, Local Crime Investigators and Prisoner Transport Team members have all been recruited. Where do we find people with the right skills to do these roles? One area is our Communication Centre. These are members of Police Staff who have been trained in aspects of law and have good communication skills. It is not surprising that they then wish to use their training and continue to develop. Consequently recruitment and retention of staff is a challenge, however to reassure you our Communication Centre Leadership team have a well-established rolling recruitment programme in place.

We continue to review and assess where improvements are needed. We are currently exploring solutions including on-line reporting of crime, a more informative website and on-line chat and hope this different access channels will start to be available late summer 2017. We will not solve this issue overnight and are working hard any problems to deliver the best possible service to those who contact us.

Thank you

Please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/> Our free Community Messaging service will also help keep you updated about policing and crime in your local area.



## **2. CPT - Current Priorities & Consultation Opportunities:**

### **Current Priorities Tidworth and surrounding areas.**

#### **Off Road Motorbikes/Vehicles Salisbury Plain**

This priority commenced on 24<sup>th</sup> March, to date 111 actions/patrols have taken place. Officers continue to patrol the area along with members of our Volunteer Scheme. The rural crime team are actively involved. Further operations are being planned with the MOD, Special Constabulary and RMP.

#### **Summer Crime Prevention Campaign**

This priority has been running since 13<sup>th</sup> July. Back in July Asian Gold Crime prevention advice was circulated around the Military. RMP also assisted with this process. They circulated the information amongst the wives' meetings, RMP Police Station and community centres. On 26<sup>th</sup> July & 16<sup>th</sup> August Pc Wileman attended BFBS and carried out a radio interview covering all aspects of local issues and offering lots of crime prevention advice for everyone. At the beginning of August newly designed Cyber Crime leaflets were distributed to all our local contacts. Due to Burglaries in Choulston Close, Netheravon a leaflet drop took place to all residents on 27<sup>th</sup> July 2017.

Corporate Communications at Police Headquarters have designed new posters covering all aspects of crime prevention, these are about to be circulated by the local pcso's.

#### **Anti Social behaviour - Recreation Ground and Jubilee Gardens**

This priority commenced on 27<sup>th</sup> June. In total 80 actions/patrols have taken place. It is unfortunate to note that incidents of Criminal Damage and littering are still taking place. The priority will continue until the issues have ceased. This will be reviewed at the next Neighbourhood tasking meeting.

#### **Target Patrols Tidworth and surrounding areas**

##### **Chrystal Palace Farm - Now closed**

Between the 7<sup>th</sup> June and the 10<sup>th</sup> July, the farm had 6 Burglaries. Additional patrols were set up to offer reassurance and deter further incidents. Patrols commenced on 28<sup>th</sup> July, in total 31 patrols took place and the incidents have now stopped. The patrol has now been closed as of 5<sup>th</sup> September.

##### **Mughal Restaurant - New**

Problems have returned to this location and therefore a target patrol has been set up starting from 28<sup>th</sup> August. To date 18 patrols have taken place.



## **Neighbourhood Tasking Meeting**

The next meeting is due to take place on 26<sup>th</sup> September at 19.00 hours at the Community Centre, Wyle Road.

## **Media**

Maria has agreed to do a regular slot on Castledown Radio with Brian Pratt and Marc Read. PC Wileman is doing the same with BFBS in Bulford.

## **Drugs**

4 drugs warrants were executed in August, two took place in Tidworth and the others in Ludgershall. The teams continue to develop further warrants, we welcome any intelligence from members of the community to assist with this.

## **Consultations**

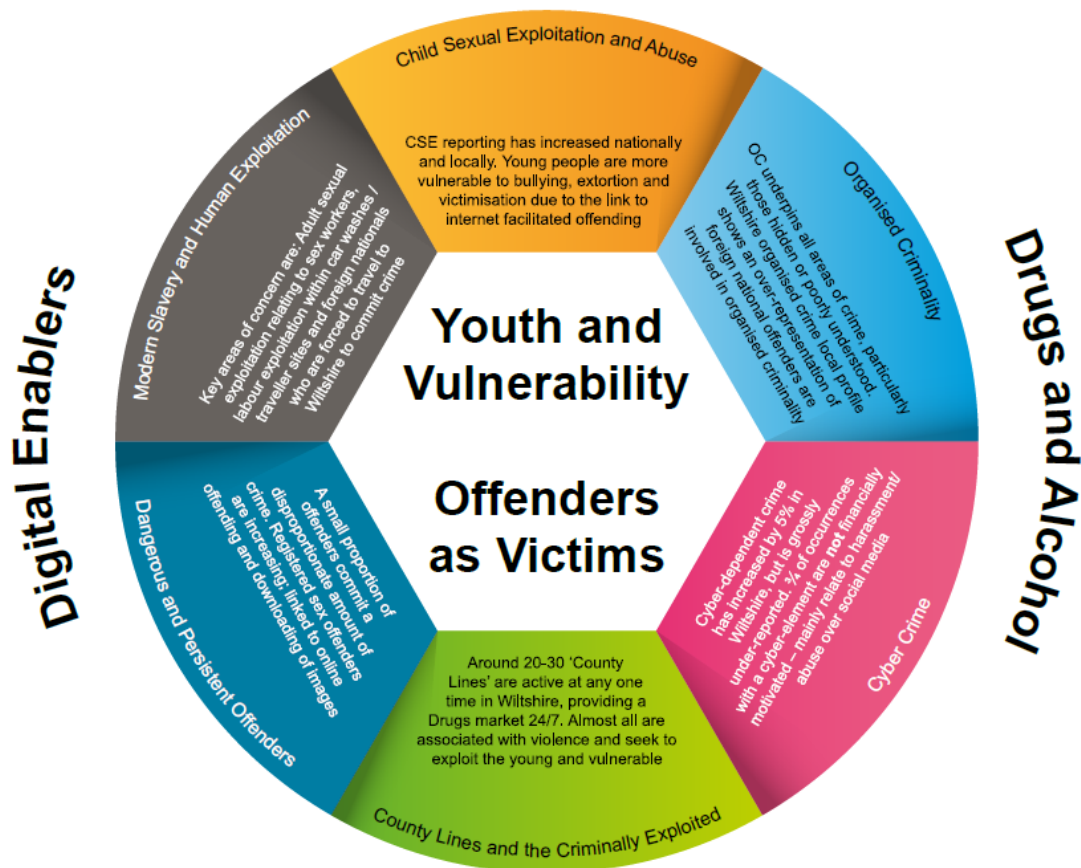
You PCSO's are carrying out consultations on their areas.

## **Update re Rural Crime Partnership**

Rural crime operations continue, in our efforts to target what is often cross border organised criminal activity. Of one particular individual who has been actively involved in hare coursing and trespass on farmland a Community Protection Warning notice has been issued, in addition to seeking out prosecution for the offence itself. We are eager to utilise this legislation for persistent and impactful rural crime incidents.

## **3. Wiltshire Police Control strategy**

Below is our Control Strategy for your reference. This focuses on how we conduct our operational policing based on the Police and Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.



### Child sexual exploitation and abuse

Young people often enter the criminal justice system as a direct result of being exploited by others for financial or sexual gain. This has been recognised recently with a shift in focus to these young people being dealt with as Criminally Exploited and Vulnerable (CEV) individuals. Where circumstances dictate, this will mean that the safeguarding of these young people will take precedence over any criminal offences they may have committed. Those doing the exploiting are the individuals that should be targeted.

Please be vigilant for young people who may be being exploited in this way and report to Police through the normal channels.

### Organised criminality

Operation Sirius is a dedicated team investigating Asian Gold burglaries, one of which recently occurred within this area. Our local officers have also been engaging with businesses in the town requesting they report anything or anyone acting suspiciously in their neighbourhood, unknown or unexpected doorstep traders, unusual vehicles, many offenders use high performance vehicles. Please be mindful if you see such a vehicle driving around your area. We work closely with forces nationally, sharing information, helping to tackle this criminality which occurs throughout the country.

## Cybercrime

Our Cyber Crime Prevention Officer is working closely with our partners within the region including attending Area Boards.

Many of the cyber scams which succeed occur following an individuals response to act quickly to an instruction or use distraction techniques so that less concentration occurs on the task in hand.

Please see the attached Get Safe Online leaflet.

## County Lines and the Criminality Exploited

Patrol strategies are utilised for those individuals and premises identified as being at risk from organised criminality

## Dangerous and Persistent offenders

See below update regarding the Wells' brothers.

Two brothers from the south Wiltshire area have recently been convicted of a number of these types of offences, committed within Wiltshire and Dorset:

Edward and Lenny Wells stole handbags, wallets, purses, sat-navs, mobile phones and other items worth up to £20,000 over three months from November 2016. Both men were on license from prison for similar offences at the time.

Jailing them for 44 months each for conspiracy to steal from motor vehicles, Judge Susan Evans QC said: "When you target handbags and wallets people lose items of substantial value which leads to high level of inconvenience."

Prosecuting at Salisbury Crown Court on Thursday, Edward Elton said 104 cars had been broken into.

Both men pleaded guilty and accepted responsibility for most, but not all of the 104 offences.

The court heard they targeted isolated, rural car parks, breaking into vehicles and taking items including 44 handbags and 13 purses and wallets.

On other occasions cash, jewellery, and even dog food was stolen.

## Modern Slavery and Human Exploitation

Earlier this year our Public Protection Team established a Wiltshire Adult Sexual Exploitation Panel to allow for regular meetings of officers from each policing team and our partners, to share information and implement interventions to reduce risk of those vulnerable individuals identified as being at risk of sexual exploitation.

## Domestic Abuse

A third of DA perpetrators are repeat offenders. A quarter of offenders have also been the victim of DA.

**Nick Mawson**  
Sector Inspector,  
Wiltshire East CPT



# KEEPING CHILDREN SAFE



Technology – not least the internet – plays such a key role in our lives that it's a positive move to introduce children to it in a careful and appropriate way.

Young people are naturally curious and like to explore ... it's how they learn and develop. For them, the internet can be a fascinating and exciting place – not least the ability to easily access entertainment and interaction with others.

However, the internet is relatively unpoliced, making it vital to safeguard your kids against issues like inappropriate contact which may lead to abuse or grooming, adult or malicious content or the temptation to share private information or images ... to name but a few.

Essentially, our advice on bringing children up in the digital age falls into three categories:

- Working with your children as they grow and develop to guide them in the right direction, understand what they are doing and being on hand to answer any concerns.
- Having technical measures in place such as parental control software and network and device-level filters in place.
- Being aware of the latest developments in apps, social networking and gaming by reading up on them and speaking to your kids and other parents.

Because of space limitations, this advice is very broad, so for more in-depth information on keeping your children safe on the internet please visit [www.getsafeonline.org](http://www.getsafeonline.org) and select *Safeguarding Children*.



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# RUNNING YOUR BUSINESS



Running a business is challenging enough without having to deal with fraud and other online and data-related issues.

Here are some basic rules to safeguard your business:

- Run regular online safety and information security awareness sessions for all employees. Get staff to question and challenge things that seem irregular.
- Ensure physical access to computers and servers is strictly controlled.
- Introduce and reinforce rules about mobile devices, including keeping them safe, use of public internet and secured home access, and the use of employees' own smartphones and tablets in the business.
- Perform regular backups to a reputable service, preferably one that is in the cloud and easily accessible.
- Enforce strict access to company, employee and customer data.
- Make sure you and all staff can spot the signs of a social engineering scam and know how to avoid the company being defrauded in this way.
- Have a software policy firmly in place including usage, updates, licences and what to do with redundant programs and apps.
- When disposing of redundant computers, servers and mobile devices, ensure all data is thoroughly erased (not just deleted) to ensure it doesn't fall into the wrong hands.



8

# REPORT IT



If you, a family member or your business suffer fraud, identity theft or abuse, you should report it immediately to avoid repeat victimisation and prevent it happening to others.

This is the case however small the amount you have lost or the abuse suffered.

Report the problem to the website, social network, ISP or organisation used by the fraudster, identity thief or abuser to commit their crime. If you receive a fraudulent email, phone call, text or social media post, report it to the organisation being falsely represented (for example your bank or HMRC).

Report actual or attempted fraud to Action Fraud at [www.actionfraud.police.uk](http://www.actionfraud.police.uk) or by calling Action Fraud on **0300 123 2040**.

# MORE ADVICE

Thank you for visiting our Get Safe Online event today. We hope you have found our advice useful.

In this booklet, we have featured a few areas in which the internet is very widely used, and which we are frequently asked questions about at events like the one today.

For comprehensive, simple, free advice on keeping yourself, your family, your finances and your workplace safe online, please visit:

[www.getsafeonline.org](http://www.getsafeonline.org)



9



# CYBER AWARE



We work closely with the Government's cyber security campaign, Cyber Aware, which provides advice for small business and individuals to help protect themselves from cyber crime. To supplement the advice in this leaflet, please note the Government's advice on two key areas of online safety.

## Use three random words to create a strong password

Numbers and symbols can still be used if needed, but three random words provide a good compromise between strength and memorability. Never share your passwords with anyone and ensure you use different passwords for your most important accounts, which are your email, online banking and social media.



## Always download the latest software and app updates

They contain vital security upgrades which help protect your device from viruses and hackers. On top of having the most up to date security, software updates also usually include new features and functionality – so why wouldn't you install them?



This is based on advice from the National Cyber Security Centre.

[www.cyberaware.gov.uk](http://www.cyberaware.gov.uk)

GET SAFE ONLINE: WORKING TOGETHER WITH...

TESCO	HSBC	BARCLAYS	KASPER SKY
Royal Bank of Scotland	NatWest	LLOYDS BANK	HALIFAX
Standard Life	Royal Mail	airbnb	first direct
M&S BANK	PayPal	TalkTalk	creativevirtual
HM Government	NPCC	CITY OF LONDON POLICE	NATIONAL TRADING STANDARDS
CYBER AWARE	METROPOLITAN POLICE	Ofcom	THE SCOTLAND YARD
NCA	Action Fraud	VICTIM SUPPORT	THE STOP FRANK
			ci fas

# Get Safe Online in WILTSHIRE



## YOUR ESSENTIAL GUIDE TO STAYING SAFE ONLINE



[www.getsafeonline.org](http://www.getsafeonline.org)



# INTRODUCTION

With most of us relying on the internet to one degree or another to communicate, manage our finances, obtain products and services and enjoy entertainment, it really is a wonderful resource.

Unfortunately, however, things can and do go wrong online, with an increasing number of people of all ages and backgrounds being affected by fraud, identity theft and abuse – some of it originating in the UK, but a great deal from abroad.

There are simple technical steps we can all take to protect ourselves, but most problems can be avoided by making sure we always follow some simple rules and use our common sense.

This booklet provides some useful tips which we recommend you read and follow when online, and pass on to someone who you think may benefit from them. Keep it somewhere handy as a memory-jogger as you never know when you may need a quick reminder.

# PROTECTING YOUR DEVICES



Here are some 'golden rules' you should follow whenever you're online. That way, you have a better chance of staying safeguarded.

- 1 Choose, use and protect your passwords carefully, and use a different one for every account.
- 2 Ensure you always have internet security software/app loaded, kept updated and switched on.
- 3 Never reveal too much personal or financial information ... you never know who might see it, or use it.
- 4 Don't click on links or open attachments if the source isn't 100% known and trustworthy.
- 5 Take your time and think twice, because everything may not be as it seems.

You can find more information on these and our other tips at [www.getsafeonline.org](http://www.getsafeonline.org)

# SHOPPING



If you're buying online from a retailer or individual you're not familiar with, make sure they're reputable and honest by getting recommendations or customer reviews.

Is the payment page secure? There should be a padlock symbol in the browser window frame which appears when you attempt to log in or register, and the address of the page should start with 'https://'. The 's' stands for 'secure'.

Unless you know the seller personally, never pay by direct transfer into their bank account. This is a common scam and you'll have little chance of getting your money back.

Don't buy online when you're using unsecured Wi-Fi, such as a hotspot in a café or hotel. Logging in to a hotspot is no indication it's secure, so use 3G/4G instead, or wait until you get home to your secure Wi-Fi.

Remember that paying by credit card offers greater protection from fraud, non-delivery and dishonoured product warranties.

Use different passwords for the shopping, auction and buy/sell sites you use, in case your details get hacked from one or more of them.

When you've finished your shopping session, always log out of the site because closing your browser isn't enough.

Check your payment card statements regularly to make sure you've been charged the right amount, and check your card hasn't been cloned and other purchases made in your name.

# FINANCE



Never disclose passwords or other personal information in response to an email, phone call, text, social media post or letter purporting to be from your bank or other official organisation, however genuine they may seem. Real organisations never ask you for this information. Any communication from banks will use your actual name (not 'Sir', 'Madam' or 'Customer') and possibly another verification of authenticity such as your postcode or part of your account number.

However desperate you are to check your account or make a payment, don't bank online when you're using unsecured Wi-Fi, such as a hotspot in a café or hotel. Logging in to a hotspot is no indication it's secure, so use 3G/4G instead, or wait until you get home to your secure Wi-Fi.

Only ever visit your bank's website by entering the address into your browser or using a bookmark you have created using the correct address.

Don't lend your payment cards or reveal their PINs – to anybody else, however trustworthy they may seem.

Always check your statements, and if you notice any unusual transactions report them immediately.

You never know if the person behind or beside you is dishonest. You need to be aware of 'shoulder surfers' viewing your computer or mobile device screen, or at the ATM. Also, if you spot anything irregular at the ATM like an unusual card slot or fascia, don't use it, but report it to your bank.

# SOCIAL MEDIA



Be careful who you accept as friends or contacts, especially if you get a request from people you don't know personally. They might not be who they seem, and could potentially cause you harm.

Don't get persuaded into actions or thoughts that you're not comfortable with, or that you know deep down are wrong. Sending intimate images and being persuaded into extremist behaviour are just two examples.

Be careful about what private or confidential information about yourself or your family you reveal in posts or profiles, that could let criminals piece together a picture of you. Phone numbers, pictures of your home, workplace or school, your address or birthdays are all examples.

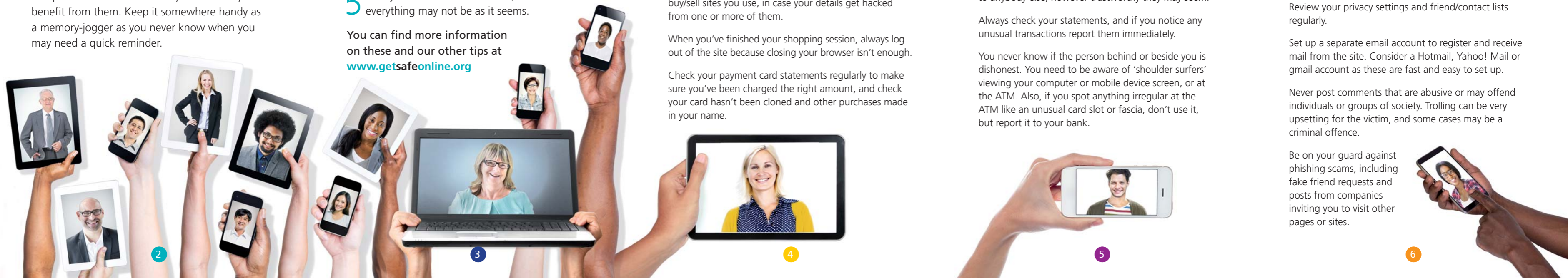
What goes online stays online. Don't say anything or publish pictures that might offend or embarrass you or someone else, get you into trouble or mean lost opportunities now or at any point in the future.

Review your privacy settings and friend/contact lists regularly.

Set up a separate email account to register and receive mail from the site. Consider a Hotmail, Yahoo! Mail or gmail account as these are fast and easy to set up.

Never post comments that are abusive or may offend individuals or groups of society. Trolling can be very upsetting for the victim, and some cases may be a criminal offence.

Be on your guard against phishing scams, including fake friend requests and posts from companies inviting you to visit other pages or sites.



PROTECT



## **Tidworth Area Board Report**

### **Wellington Academy, Tidworth Road, Tidworth**

**18<sup>th</sup> September 2017**

#### **Dorset and Wiltshire Combination: Chief Fire Officer - 18 months on!!**

It is now nearly 18 months on from combination, and I have been absolutely committed to reviewing the new Service's structure, to ensure that all departments are fit for purpose and able to deliver against our agreed priorities.

Heads of Department completed this review earlier in the year as part of the annual planning process, proposing to the Strategic Leadership Team (SLT) the structure and resources needed. The majority of these proposals have been approved by SLT and these changes will start taking place shortly.

As part of this process, it was important that I also reviewed the effectiveness of my team, SLT, and I did this alongside an external consultant. I need to make sure that, as strategic leaders, we are able to meet the challenges we face as a bigger Service with many more external stakeholders as well as looking ahead to future challenges.

Recommendations were taken to the Fire Authority in June, seeking approval of a revised structure which would uplift an existing member of SLT to take on the additional duties as my deputy. Along with deputising for me in my role as Chief Executive and Head of Paid Service, the role will involve specific focus on strengthening key business decisions, Service strategy and organisational performance.

After a period of consultation, the opportunity is now being advertised internally and I would expect to be in a position to advise you of the outcome of this process by late September.

Clearly we cannot forget that our budget position over the longer term will continue to provide us with challenges, but I feel assured that the changes proposed by Heads of Departments, and the strengthening of my senior team, will ensure that we continue to deliver an effective Service within these constraints.

Ben Ansell, Chief Fire Officer

PROTECT



### **New roles within the Service**

Starting in September, Wiltshire Area will run a pilot of seven new District Support Officers until 31 December.

The new District Support Officer (DSO) role, carried out by a combination of wholetime and retained Crew and Watch Managers, is being introduced to provide support to on-call station management teams.

Those in post for the trial are:

- T/WM (Amesbury) - SM Tom Brolan
- T/WM (Marlborough) - SM Jason Underwood
- T/WM (Devizes) - SM Jack Nicholson
- T/WM (Warminster) - SM Darren Nixon
- T/CM (Chippenham) - SM Ade Hurren
- T/CM (Salisbury) - SM Jason Moncrieff
- T/CM (Trowbridge) - SM Andy Green

They will liaise closely with their District Commanders, and dependent on the Service's priorities and objectives; assist with planning and supporting recruitment events and the selection process, succession planning, arranging on-call crewing shortfalls, facilitating training for maintenance of skills and development pathway sessions, working alongside stations on profiling their risk, and helping with the planning and delivery of community safety activities.

If successful, following the conclusion of the trial on 31st December, the scheme will be advertised and introduced across the organisation and will replace the existing On-Call Support Officer and Rural Safety Officer roles.

It is essential that personnel support the trial to ensure its effectiveness and enable the support to be targeted where it is most needed. All stations and personnel involved are encouraged to provide feedback.



## PROTECT



### **Community Engagement**

Staff at Ludgershall are collecting and carrying out Safe & Well visits in Ludgershall and the surrounding areas, along with our safe & well advisors and the new District Support Officers.

The station and its' staff are supporting several educational events at local primary schools, run by DWFRS Education Advisors.

The importance of fire safety is a message that can't be delivered too soon, which is why we have a team of education advisors who work with young people across Wiltshire, Bournemouth, Dorset, Poole, Swindon.

At primary school level, education advisors visit classes with structured lesson plans that focus on issues such as the work of the Fire & Rescue Service, the dangers of playing with matches, the importance of smoke alarms, having a fire plan, and dialling 999 in an emergency. Older children are also taught why you should never make hoax calls.

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email [enquiries@dwfire.org.uk](mailto:enquiries@dwfire.org.uk)

We are also available to attend flu clinics at local Practices to give out home safety advice and collect referrals for Safe & Well visits.

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/> or [Karen.pearson@dwfire.org.uk](mailto:Karen.pearson@dwfire.org.uk)

### **Fire Service Supporting UK Business Safety Week**

Wiltshire Fire and Rescue Service (DWFRS) is offering businesses fire safety advice as part of the National Fire Chiefs Council (NFCC) UK Business Safety Week 2017.

The week runs from 11 to 17 September and aims to make sure businesses and their staff have the information they need to prevent, protect and respond to fire incidents in the workplace.

The week has been scheduled to run at a time when many businesses will be recruiting additional members of seasonal staff in the run up to the Christmas period.

New recruits may not have the same level of fire safety awareness as permanent members of staff, and may not be aware of the steps needed to protect themselves, their customers and colleagues.

## PROTECT



## PROTECT



UK Business Safety Week also presents a good opportunity to remind employers of the need to review fire risk assessments and training and make sure existing staff know the importance of fire safety.

DWFRS is asking businesses to:

- ensure they have taken action to prevent fires in the workplace
- take action to protect themselves from arson
- make sure all staff know how to respond appropriately in the event of an incident
- work with their local fire service to reduce false alarms and enforcement notices

DWFRS continue to work with local Chamber of Commerce groups and during UK Business Safety Week, teams will be in the following areas from 10am to 3pm, meeting business owners delivering fire safety advice.

- Grove Trading Estate, Dorchester, 11 September
- Blandford and Sherborne, 11 and 12 September
- Westbury and Wilton, 11 and 12 September
- Westminster and Carey Road industrial estates, Wareham, 12 September
- Elliott Road, Bournemouth, 13 September
- Gorsehill, Swindon, 14 September

DWFRS Head of Fire Safety, Seth Why, said “Once again I am delighted that our local fire safety officers will be working with small and medium size businesses to help them ensure that they are able to operate in a way that is safe from the terrible effects of fire.

These businesses make a massive contribution to the UK economy and local communities, and we want to help them to do this in a sustainable and safe way.”

If members of the public have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) or call 01722 69 1717 during office hours (9am-5pm).

### Response

#### **Total number of calls for Ludgershall Fire Station: July – September - 2017**

Category	Callsign	Total Incidents
False Alarm	36P1	0
Fire	36P1	2
Other	36P1	0
Special Service	36P1	0
<b>Total</b>	36P1	<b>2</b>

## PROTECT



## PROTECT



### **On-Call Recruitment**

Following successful recruitment evenings that was held at various stations around the County last year, Ludgershall Fire Station have hosted their own recruitment evening and now have a number of possible recruits at various stages of the recruitment process. If you know of anyone who would be interested in becoming an on call Firefighter, please ask them to come along on a Wednesday evening and speak to the crew.

Alternatively, if you know of anyone who is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on any Wednesday evening between 7pm and 9pm.

### **Safe Drive Stay Alive**

Safe Drive, Stay Alive is an educational road show co-ordinated and managed by Dorset & Wiltshire Fire and Rescue Service. It is designed to raise awareness of the nature and extent of personal tragedy and suffering a Road Traffic Collision can and does cause. From Sept to Jan we are organising 59 Safe Drive roadshow across the Service delivered to 15-18,000 people, mainly in the 15-19 age groups.

A film of a road traffic collision links the onstage personal testimonies which come from serving members of all three emergency services, parents of young people who have lost their lives in a road traffic collision and those left disabled by the actions of young drivers. The attendees actually get to meet and speak to those with first-hand experience of how a Road Traffic Collision can change lives.

It leaves those attending aware of their personal vulnerability and accountability as new drivers and is designed to impact in a positive way upon their attitude towards the concept of driving.

This programme survives because of the willingness of all the partners to be involved. We are now in our 11<sup>th</sup> year of delivery and believe it's important to continue the programme to ensure every generation receives this live saving education. We provide the education free of charge and provide free transport for over 10,000 students (the bulk of our costs) to ensure they all have the chance to attend. The roadshow relies on donations to survive and keep the education going.

Wellington Academy will be hosting a Safe Drive Stay Alive programme on 03<sup>rd</sup> November 2017 at 11:00am.

## PROTECT



## PROTECT



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

### **Recent Notable Incidents**

Fire in grain drier – Everleigh Road  
Fire involving 40tonnes of Hay – Collingbourne Kingston

Tom Brolan  
**District Commander. Amesbury, Pewsey & Ludgershall**

Dorset & Wiltshire Fire and Rescue Service  
Telephone: 01722 691 245  
Mob. 07825061071

Email: [tom.brolan@dwfire.org.uk](mailto:tom.brolan@dwfire.org.uk)  
Web: [www.dwfire.org.uk](http://www.dwfire.org.uk)

## PROTECT

## TIDWORTH COMMUNITY AREA TRANSPORT GROUP (CATG)

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**NOTES OF THE TIDWORTH COMMUNITY AREA TRANSPORT GROUP (CATG)  
MEETING HELD ON 4 SEPTEMBER 2017 AT CONFERENCE ROOM, TIDWORTH  
LEISURE CENTRE, NADDER ROAD, TIDWORTH, SP9 7QN.**

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5 **Note Tracker**

Please refer to the attached Note Tracker.

If you have any questions about the attached Note Tracker please contact:

Gareth Rogers  
direct line: 01225 713384  
e-mail: [gareth.rogers@wiltshire.gov.uk](mailto:gareth.rogers@wiltshire.gov.uk)

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
1.	<b>Attendees and apologies</b>			
	Present:	Mark Connolly (Chair), Christopher Williams, Ian Blair-Pilling, Gareth Rogers, Andy Cole, Marc Read, Major Paul Kelly, David Harbottle and Brian Jarrett  Apologies: Spencer Drinkwater		
2.	<b>Notes of last meeting</b>			
		Previous Minutes approved.		
3.	<b>Financial Position</b>			
		Financial position was noted.		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	<b>Top 5 Priority Schemes</b>		
a)	<p>Issue XXXX</p> <p>Perham to Tidworth Cycle Path</p>	<p>S106 funding needs to be spent by Sep 17. Group agreed that up to £8K should be spent on contributing to the design of a Shared Use Path (SUP).</p> <p>Amendment to footpath layout &amp; formal agreement has been completed.</p> <p>Order to contractor sent and work programmed to commence 18<sup>th</sup> September.</p> <p>Issue regarding street lighting and ecological affect being resolved.</p>	<p>Start date for works is scheduled for 25 Sep. Unfortunately no street lighting to be provided due to the site being in the flight path of rare bats. Ducts to allow for lighting will be put in place. Traffic Regulation Orders to be advertised on 15 Sep.</p>
b)	<p>Issue 5111</p> <p>A338 / Riverbourne Fields, Tidworth</p> <p>New Footway</p>	<p><i>A pathway is requested to be laid from the edge of Riverbourne Fields Estate in Tidworth where the roundabout is located to join the tank crossing NN.</i></p> <p>TTC have confirmed there support for the proposal. CATG approved £3k to fund design 06/17.</p> <p>Design work included in programme for 2017/18. Topographical Survey has been commission and awaiting its return to progress design / estimate.</p>	<p>Topographical survey to be undertaken this month. The design and costing will be produced thereafter. The Group has agreed to put this scheme into the substantive scheme bidding process for 2018/2019. The scheme is likely to cost around £30K. MC to approach Tidworth Town Council to see if it wishes to contribute to the scheme.</p>
c)	<p>Issue 5458</p> <p>Netheravon</p> <p>Request for Village Gates</p>	<p><i>We understand the design can include features such as the village crest , a function of variable legend &amp; "Netheravon Village" rather than just "Netheravon". The Parish Council is prepared fund 50% of the total upto a maximum of £3,000.</i></p>	<p>The Parish Council to be contacted by WC to discuss and commence the design of the scheme.</p>



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>CATG Agreed to fund upto 50% to a max of £3600. PC outlined that they would be able to match.</p> <p><i>Scheme has been included in programme for 2017/18 and currently awaiting staff resource to progress.</i></p>		
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Somme Road Cyclepath	<p>Energisation of street lighting anticipated w/e 20/02.</p> <p>Formal opening of path being arranged by MOD.</p> <p>Formal opening to be when light controlled crossing complete. DIO have moved the crossing up the list of works for early completion. Design work underway. However, Traffic Regulation Order will be required before work commences.</p>	<p>DIO consultants have designed the light controlled crossing for the Wellington Academy.</p> <p>Approval waited from WC.</p>	
<b>6.</b>	<b>New Requests / Issues</b>			
a)		<p>A member of the public has donated £100 for a highway scheme for Enford. The PC is to discuss what it wishes to the money to be spent on. CATG will consider making a contribution.</p>		
b)	Issue 5473 – Speeding outside Castle Primary school, Ludgershall.	<p>MR has approached head teacher. CW advised that the school may apply for a 20 mph limit but not all of the road is adopted.</p>	<p>GR to provide info on 20mph outside schools. CW to meet Aster and the school.</p>	
c)	Dropped kerbs, Wood Park, Ludgershall	<p>Occupational Therapists had reviewed the site previously discussed and support dropped kerb and a disabled parking bay. Parking bays are paid for by Adult Social care.</p>	<p>AC to meet OT CW and the applicant on site and discuss a formal application being made</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			and seek a 50% contribution.	
<b>7.</b>	<b>Other items</b>			
a)	Freight Strategy	<p>Allocation of routes for 2017/18 complete. Agreed same two priorities as last year.</p> <p>The Butt Street, Ludgershall scheme now a high priority with the Tidworth link road opening later this year. This also means Ludgershall Road, Collingbourne Ducis and Ludgershall Road, Tidworth will also need to be reviewed.</p>	No update but Traffic Regulation Orders for the Riverbourne Fields estate, including weight restrictions in Hugh St/Castle St/Butt St, Ludgershall and Ludgershall Road in Tidworth and Collingbourne Ducis, are being prepared. MC will also approach WC to see if waiting restrictions on the new link road from the roundabout on the A338 to Oatway Road can be included.	
b)				
<b>8.</b>	<b>AOB</b>			
a)	Area Board Footway Allocation	<p>Durring Budget announcement a provision of £150,000 allocated county wide to provide improvements to existiong footways. Locations to be decided at the discretion of Area Boards – See attached document.</p> <p>Tidworth allocation is £7,054.</p> <p>Funding must be spent in 2017/18.</p>	Tidworth Area Board has been allocated £7054 to be spent this year on maintenance of footways. This equates to approx.. 60M of footway in a residential estate. £32K is already being spent from highways maintenance budget on sites in Tidworth, Ludgershall and Aughton. PCs to be approached to provide one site for consideration and asked for a	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			contribution.	
b)	Footway Improvements	See attached protocol – AC to outline.		
c)	2017/18 Substantive Bid	No funding allocation has been made available to implement any new Substantive schemes, however bids are being accepted for potential schemes with an implemenetion in 2018/19 – See attached document.	There are no new schemes being considered this FY due to slippages of existing schemes. However, bid being requested from CATGs by the end of Sep 17 for 2018/2019. Group will put forward the Riverbourne Fields footpath scheme for consideration.	
8.	<b>Date of Next Meeting: 15<sup>th</sup> January 2018</b>			

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**Tidworth Community Area Transport Group**

**Highways Officer – Gareth Rogers**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

- 2.1. All decisions must fall within the Highways funding allocated to Tidworth Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Tidworth Area Board will have a remaining Highways funding balance of **£0**

### **3. Legal Implications**

- 3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

- 4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**



<b>Report to</b>	Tidworth Area Board
<b>Date of Meeting</b>	18/09/2017
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Collingbourne Ducis Village Hall <b>Project Title:</b> Re-furbishment of main hall-decoration and black-out curtains  <a href="#">View full application</a>	£1450.00
<b>Applicant:</b> Avon Small Saints PreSchool <b>Project Title:</b> Avon Small Saints Preschool Outside classroom  <a href="#">View full application</a>	£834.00
<b>Applicant:</b> Spurgeons - Windmill Hill Children's Centre <b>Project Title:</b> Windmill Hill Childrens Centre - Play Resources  <a href="#">View full application</a>	£3971.30

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2455</a>	Collingbourne Ducis Village Hall	Re-furbishment of main hall-decoration and black-out curtains	£1450.00
<b>Project Description:</b> The wide usage of the Village Hall including its new use for film and the arts has made it necessary for us to re-think the curtainsblackout for the Hall. At the same time we wish to re-decorate the Hall as part of our decoration cycle. The Hall is widely used including use for school meals and each day as a School Hall which also includes drama and film. It is important that we maintain the high standard of appearance and decoration to maintain the attractiveness of the Hall.			
<b>Input from Community Engagement Manager:</b> A Village or Community Hall is one of the most valuable assets of any community. A properly maintained building can provide facilities for social, educational and recreational activities for all ages. A well equipped and up to date hall that is accessible to all is important to maintaining the health and wellbeing of local people.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2483</a>	Avon Small Saints PreSchool	Avon Small Saints Preschool Outside classroom	£834.00
<p><b>Project Description:</b> To develop our outside area to ensure covered areas for the children to play in all weathers</p> <p><b>Input from Community Engagement Manager:</b> Tackling child obesity were voted as a top priority at the, Our Community Matters event, with the local community voting for the focus to be in these areas. By providing access to outdoor play at all times of the year, the health outcomes of the young people at this pre-school will have a greater chance to be improved.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2457</a>	Spurgeons - Windmil Hill Children's Centre	Windmill Hill Childrens Centre - Play Resources	£3971.30
<p><b>Project Description:</b> Spurgeons would like to update and improve our play resources for our outside area sensory room and playroom to support childrens learning and development while at Windmill Hill Childrens Centre. We run weekly activities in which children 0-5 play and learn with their parents or in our creches while parents are attending courses at the Centre. In addition our sensory room is accessed by preschools and nurseries in the area to support children with additional needs. The resources we are requesting are focussed on learning and development to improve the school readiness of children living in the Tidworth area.</p> <p><b>Input from Community Engagement Manager:</b> Tackling child poverty was voted as the top priority at the, Our Community Matters event, with 72% of the local community voting for the focus to be in this area.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Mary Cullen  
Community Engagement Manager  
01722 434260  
[Mary.Cullen@wiltshire.gov.uk](mailto:Mary.Cullen@wiltshire.gov.uk)





Grant Applications for Tidworth on 18/09/2017

ID	Grant Type	Project Title	Applicant	Amount Required
2455	Community Area Grant	Re-furbishment of main hall-decoration and black-out curtains	Collingbourne Ducis Village Hall	£1450.00
2483	Community Area Grant	Avon Small Saints Preschool Outside classroom	Avon Small Saints PreSchool	£834.00
2457	Community Area Grant	Windmill Hill Childrens Centre - Play Resources	Spurgeons - Windmil Hill Children's Centre	£3971.30

ID	Grant Type	Project Title	Applicant	Amount Required
2455	Community Area Grant	Re-furbishment of main hall-decoration and black-out curtains	Collingbourne Ducis Village Hall	£1450.00

**Submitted:** 22/06/2017 08:35:42

**ID:** 2455

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

NA

**5. Project title?**

Re-furbishment of main hall-decoration and black-out curtains

**6. Project summary:**

The wide usage of the Village Hall including its new use for film and the arts has made it necessary for us to re-think the curtainsblackout for the Hall. At the same time we wish to re-decorate the Hall as part of our decoration cycle. The Hall is widely used including use for school meals and each day as a School Hall which also includes drama and film. It is important that we maintain the high standard of appearance and decoration to maintain the attractiveness of the Hall.

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

The Collingbournes and Netheravon

**8. What is the Post Code of where the project is taking place?**

SN8 3FE

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Sport, play and recreation

Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

06/2016

**Total Income:**

£22239.00

**Total Expenditure:**

£16385.00

**Surplus/Deficit for the year:**

£5249.00

**Free reserves currently held:**  
**(money not committed to other projects/operating costs)**  
 £8759.00

**Why can't you fund this project from your reserves:**

We have to maintain a 25000 contingency to re-pay Government PWLB loan for original building and a twice yearly interest payment of c 2500. Following the major repairs undertaken c 10 years ago we have agreed to maintain a contingency of 10000. We are now undertaking a major fundraising effort to provide an extension for additional storage adjacent to the main hall.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2950.00		
Total required from Area Board		£1450.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Blackout curtains	2500.00		Hall Reserves	1250.00
Re-decoration	450.00		Hall Reserves	yes 250.00
<b>Total</b>	<b>£2950</b>			<b>£1500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Tidworth

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The whole community spectrum will benefit through this project but particularly film conferenceart drama and entertainment groups who use the hall on a regular basis.

**14. How will you monitor this?**

By maintaining our regular bookings and attracting new hirers. We have bi-monthly committee meetings where all aspects of the hall use finance and maintenance are reviewed.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

NA

**16. Is there anything else you think we should know about the project?**

NA

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2483	Community Area Grant	Avon Small Saints Preschool Outside classroom	Avon Small Saints PreSchool	£834.00
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**Submitted:** 18/07/2017 14:04:31

**ID:** 2483

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Avon Small Saints Preschool Outside classroom

**6. Project summary:**

To develop our outside area to ensure covered areas for the children to play in all weathers

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

The Collingbournes and Netheravon

**8. What is the Post Code of where the project is taking place?**

SP4 9PJ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

06/2017

**Total Income:**

£97500.00

**Total Expenditure:**

£98800.00

**Surplus/Deficit for the year:**

£1300.00

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£33000.00

**Why can't you fund this project from your reserves:**

Money is ring fenced to cover staff redundancies and removal of our building. We are a registered charity.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£834.00		
Total required from Area Board		£834.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Wooden outdoor classroom	834.00			£
Total	£834			£0

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Tidworth

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The children in our setting will be able to access the outdoors in all weathers

**14. How will you monitor this?**

We continually monitor the well being and progress of our children and their learning environment.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Na

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2457	Community Area Grant	Windmill Hill Childrens Centre - Play Resources	Spurgeons - Windmil Hill Children's Centre	£3971.30
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**Submitted:** 22/06/2017 14:30:09

**ID:** 2457

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

NA

**5. Project title?**

Windmill Hill Childrens Centre - Play Resources

**6. Project summary:**

Spurgeons would like to update and improve our play resources for our outside area sensory room and playroom to support childrens learning and development while at Windmill Hill Childrens Centre. We run weekly activities in which children 0-5 play and learn with their parents or in our creches while parents are attending courses at the Centre. In addition our sensory room is accessed by preschools and nurseries in the area to support children with additional needs. The resources we are requesting are focussed on learning and development to improve the school readiness of children living in the Tidworth area.

**7. Which Area Board are you applying to?**

Tidworth

**Electoral Division**

Tidworth

**8. What is the Post Code of where the project is taking place?**

SP9 7QR

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Health, lifestyle and wellbeing  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2016

**Total Income:**

£1516300.00

**Total Expenditure:**

£1486500.00

**Surplus/Deficit for the year:**

£298000.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£4089000.00



**Why can't you fund this project from your reserves:**

We have funding to maintain our current provision according to the contract we hold with Wiltshire Council. These additional resources will further enhance this bringing increased support and benefit to children and families.the true figure for Total income should be 1516300.00 and total Expenditure 1486500.00. the form would not let me put the correct numbers in the box.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£7964.43		
Total required from Area Board		£3971.30		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Landscaping of outdoor area	1000.00	Tesco Bags of Help Funding	yes	4000.00
Outdoor mud kitchen and resources	439.00			
Assault course resources - stepping stones walkway	409.19			
Outdoor wooden explorer tunnel	695.94			
Outdoor storage space	1000.00			
Reading pods x3	450.00			
Play resources for sensory room	731.86			
Sound wall	1624.00			
Sensory bag resources	216.30			
Sensory bubble tube and plinth	1399.14			
Total	<b>£7965.43</b>			<b>£4000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Tidworth

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Windmill Hill Childrens Centre serves families with 0-5s in the Tidworth area and reaches approximately 1000 families a year. 10 of these families are workless households and 8.5 are single parent families. 90 of the children with disabilities we have registered have accessed the Centre this year. In addition 9.7 of children in Tidworth are living in low-income families there are higher rates of children being supported by CAF andor Childrens Social Care than the rest of Wiltshire and children in Tidworth are achieving lower levels of attainment than the rest of Wiltshire Joint Strategic Assessment 2016. All those who access the Centre will benefit from these new resources. The resources we have requested funding for are directly linked to area board priorities. 1. Supporting the reduction of obesity levels in reception aged children - The development and resources for our outdoor environment will be focussed on physical development and encouraging healthy lifestyles. Families will be able to drop in to access play in our outdoor environment and children will also access the outside play areas during sessions. The percentage of obese or overweight children in the Tidworth community area is currently 26.8 significantly higher than the rest of Wiltshire 2016. 2. Supporting the reduction of the impact of child poverty - The play resources for example the reading pod will enhance childrens learning and development. Providing access to these and more opportunities for play will improve school readiness for vulnerable children particularly those living in low-income families. 3. Supporting children with Special Educational Needs - The sensory resources equipment and bags to hire will further support children with additional needs particularly those who may not be able to access these resources at home. Evidence demonstrates that providing high quality early years support improves childrens school readiness which is strongly linked to future attainment.

**14. How will you monitor this?**

We monitor how many families access the centre every quarter including which activities and services they access. We will report on how many families have accessed our sensory room our new outdoor area and our sensory bag hire scheme. We are able to compare this to before the funding and resources were put in place. In addition we monitor and evaluate each service and course that runs both with feedback from parents and professional stakeholders and the outcomes parents achieve in completing courses. We will utilise this process to capture parents feedback about the new resources and the benefits of these for their children.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This grant will be spent on the improvement of equipment and resources including the renovation of our outside area. These resources will be used continuously delivery of this grant is not reliant on funding for staffvolunteer time as this is assured through our current contracts.

**16. Is there anything else you think we should know about the project?**

NA

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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## Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

**To be completed by the Wiltshire Councillor leading on the project**

Please ensure that you have read the Funding Criteria before completing this form

**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1. Contact Details</b>	
<b>Area Board Name</b>	Tidworth
<b>Your Name</b>	Chris Williams
<b>Contact number</b>	<b>e-mail</b> Christopher.williams@wiltshire.gov.uk
<b>2. The project</b>	
<b>Project Title/Name</b>	Ludgershall Great War Commemoration 2018
<b>Please tell us about the project /activity you want to organise/deliver and why?</b>  <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>Following the successful events carried out in 2014, the Ludgershall, Great War Commemoration Group are looking organise the following activities to mark the end of the Great War:</p> <ul style="list-style-type: none"> <li>• The refurbishment and renaming of the Rose Garden adjacent to the War Memorial including the installation of two new benches specifically commemorating the sacrifice of Ludgershall townsfolk in both World Wars.</li> <li>• The dedication of the Commemorative Garden during the October 2018 Freedom Parade by 26 Engineer Regiment.</li> <li>• A repeat exhibition in the Memorial Hall during the 2018 Remembrance Weekend.</li> <li>• An invitation extended to Chelsea Pensioners for the 2018 Remembrance Weekend that have a Wiltshire or Sapper association.</li> <li>• An indoor children's 'Street Party' in the Memorial Hall.</li> <li>• Re-publication of the Ludgershall Great War booklet.</li> </ul> <p>The £2000 funding request would be used to install two commemorative benches in the Rose Garden, opposite the Ludgershall War Memorial.</p>
<b>Where is this project taking place?</b>	Ludgershall
<b>When will the project take place?</b>	2018
<b>What evidence is there that this project/activity needs to take place/be funded by the area board?</b>	74% of people voted increasing 'Involvement in Community Events' as a priority at the Tidworth Community Area, Our Community Matters event, and this project would support that priority.

How will the local community benefit?	<p>Community Events are rooted in the social and cultural life of the community and are an important aspect of everyday life that help encourage people to play a more active part in society. Other benefits include:</p> <ul style="list-style-type: none"> <li>• Diversified Experiences</li> <li>• Making Fun Affordable</li> <li>• Improving Wellbeing</li> </ul>		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes, increasing 'Involvement in Community Events' was the top priority in the Culture theme at the Our Community Matters event.		
Is this project supported by the Local Youth Network or Community Area Transport Group?	n/a		
<b>What is the desired outcome/s of this project?</b> To increase community cohesion and involvement around the commemoration of the end of the Great War.			
<b>Who will be responsible for managing this project?</b> Marc Read, Community Engagement Manager			
<b>3. Funding</b>			
What will be the total cost of the project?	£2000.00		
How much funding are you applying for? Please note that only capital funding is available	£2000.00		
If you are expecting to receive any other funding for your project, please give details	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
	n/a		
	n/a		
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to.	n/a		
<b>4. Declaration – I confirm that...</b>			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified			
<input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Chris Williams			Date: 14.08.2017
Position in organisation: Wiltshire Councillor – Ludgershall & Perham Down			
Please return your completed application to the appropriate Area Board Locality Team <a href="#">(see section 3)</a>			

## Health and Wellbeing projects and activities FUNDING APPLICATION

**1. Applicant:**

Name	Anthony Pickernell
Organisation	Older Persons and Carers Champion
Address	Tidworth Community Centre Wyllye Road Tidworth Wiltshire SP9 7QH
Phone number	
Email address	

**2. Amount of funding required from the Area Board:**

£0 - £1000	500
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

**3. Are you applying on behalf of a Parish Council?**

Yes	
No	No

**4. If yes, please state why this project cannot be funded from the Parish Precept?**

N/A

**5. Project title?**

Over 55s Tea Dance

**6. Project summary: (100 words maximum)**

Recent workshop surveys has shown a need for more community events in our area for over 55s  
 Top of the list was an afternoon Tea Dance  
 It is proposed to hold a pilot Afternoon Tea Dance in the Memorial Hall Ludgershall late Sept/Oct  
 Funding will be required for Refreshments – Music – Hall Hire – Transport for outlying areas.  
 If successful a fee would be charged for future events.

**7. Which Area Board are you applying to?**

Tidworth

**8. What is the Post Code of the place where your project is taking place?**

SP11 9LU

**9. Please tell us which themes best describe your project:**

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

**10. About your project**

**Please tell us about your project (a strong application will address all of the following):**

How does your project support local needs and priorities?

The project will facilitate for all over 55s in the Tidworth Area Board Community

It will enable people to meet and connect with others in our community area.

If this is successful we could look at organising similar events on a more local theme i.e. own Parishes etc.

How many people do you expect to benefit from your project?

The first event would be limited to 60 people and would be free of charge.



How will you encourage volunteering and community involvement?

The event will be advertised in area Towns and Parishes. Town and Parish Councils will be encouraged to support the event.

We are already setting up a sub committee of volunteers from the Area Board community

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

The Memorial Hall has disability facilities  
The pilote scheme will be free  
The event is open to everyone  
Transport will be provided  
Those with a disability will require a carer to accompany them.

How will you work with other community partners?

All will be advised of the project

## 11. Safeguarding

**Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):**

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Health and Safety Policy is in place for the Ludgershall Memorial Hall  
A Health and Safety Policy will be put in place for the event.  
All volunteers will be briefed fully on Health and Safety

**12. Monitoring your project.**

**How will you know if your project has been successful? \*required field**

This is a pilot scheme and the success will be judged on feedback from the community.

**13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

A non profit charge will be made to attend the event.

**14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost**

n/a

**15. Finance:**

**15a. Your Organisation's Finance:**

**Your latest accounts:**

Month  Year

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

This is a one off pilot scheme, should this be successful then the account will be administered through TCAP

We are a small community group and do not have annual accounts or it is our first year:

**15b. Project Finance:**

Total Project cost £

Total required from Area Board £

**Expenditure      £                      Income                      £                      Tick if income confirmed**

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs [help](#))  
(Planned Income [help](#))

REFRESHMENTS	200.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
MUSIC	80.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
HALL HIRE	60.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
TRANSPORT	160.00	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
<b>Total</b>	<b>500.00</b>	<b>Total</b>	<b>500.00</b>	

**16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field**

- Yes  
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) \*required field, if Yes to Q11.

## 18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

### Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

### Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

### Accounts:

- I will make available on request the organisation's **latest accounts**

### Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

### Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

### Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

### And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.







## Tidworth Area Board Grant Funding Progress report

February 2017 – August 2017

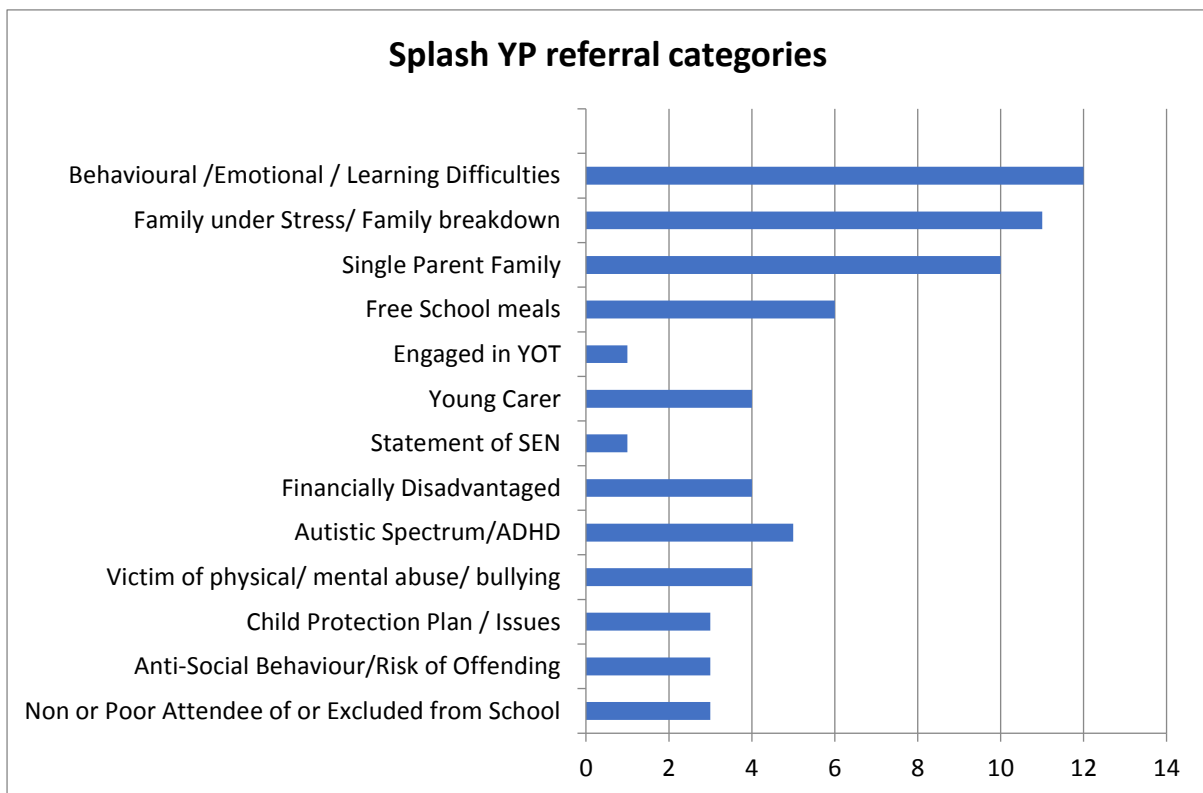
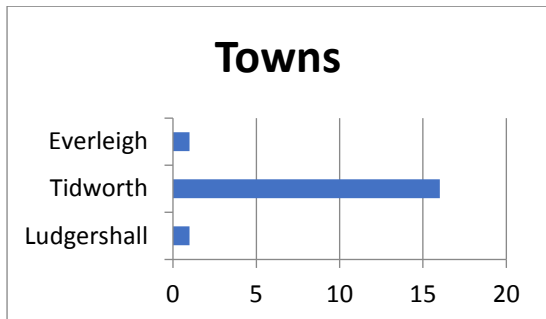
### Overview of Splash:

- ▶ Splash forms part of Youth Action Wiltshire which is the youth arm of Community First
- ▶ Provides free, positive activities during school holidays for young people aged 9-16 who are facing a challenge.
- ▶ Engages young people to increase their confidence, self-esteem and social skills. To challenge and empower them and facilitate the development of positive friendships.
- ▶ Provide a positive, safe environment where young people can flourish

### Funding Agreement Summary:

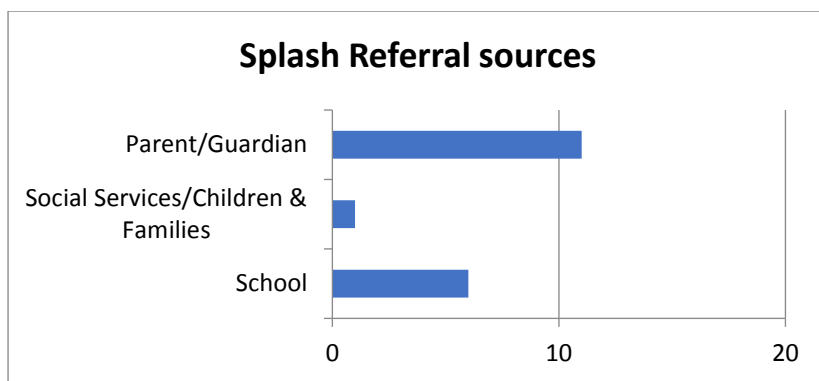
Measures:	Achieved to date:
12 Activity Days to be delivered Feb 17- Feb 18	<b>8 activity days delivered to date</b>
32 Young people from the target area to be identified and engaged	<b>18 young people from the target area have engaged</b>
134 Group contact sessions to be provided	<b>87 contact sessions have been accessed</b>
3 young people to take part in 1:1 Mentoring sessions	<b>1 young person has engaged in 1:1 Mentoring sessions</b>
Average of 4 contact sessions per young person, equating to an average of 20 positive hours engagement per young person	<b>Average of 4.8 contact sessions per young person engaged</b>
At least 70% of young people report an increase in wellbeing and confidence · At least 70% report increase in personal and social skills · 70% parents and referral agencies report that Splash has had a positive effect on young people	<b>Parent/Referrer feedback to be gathered in March 2018 to evidence impact</b>  <b>Case Studies and Feedback received to date are included in this report</b>
75% fill rate in places and contact sessions	<b>100% fill rate, 83% attendance</b>

## Young Person Statistics:



Please note that multiple categories can be selected per young person





## Case Studies

"X" has a sister with complex needs so life can be difficult and activities outside of school can be hard to access. "X" has recently begun to question why the family are unable to have days out and holidays. Since starting secondary school "X" has become more and more aware that her family life is significantly different to that of her peers. This has highlighted to the family that "X" actually has a young carer role, and that this role is effecting her confidence and self-esteem and her ability to engage with mainstream activities, her social life and her ability to make and maintain friendships. Over the Summer "X" attended Splash for the 1<sup>st</sup> time. "X" was nervous at first but settled in well. "X" was buzzing when mum came to pick up and was very animated and enthusiastic about the activities that they had taken part in. "X" attended 2 Splash sessions over the summer and is very keen to attend in future holidays. Splash has given "X" something to look forward to, where she can meet new friends who have challenges of their own to overcome, but that benefit from engaging in these activities. The Splash team will now sign post "X" to target young carer support where they will benefit from a variety of targeted workshops including educational, safety and development focussed activities and will have access to specific young carer support up to the age of 18 years.

"Y" was on a limited timetable at school due to extreme behaviours. The PSA referred "Y" to Splash where we initially arranged for a programme of 1:1 mentoring support to take place prior to "Y" accessing group work Splash sessions. The 1:1 sessions took place in school which was a positive step as enabled "Y" to stay in school longer, have a positive experience in school and also enabled the school to see him engaging positively. "Y" progressed onto Splash group sessions within the local area and engaged well with adults and peers, before progressing again onto group sessions further afield which incorporated short minibus journeys. Again this "Y" engaged well and none of the behaviours witnessed in school were witnessed at Splash. "Y" has now started a new school year and we wait to receive feedback from the school as to how "Y" is engaging in the school environment.

## Feedback

"Splash helped our family because it allowed my son to get out to do fun activities and make new friends! He always comes home to say he enjoyed himself and when is the next splash activity."

"He absolutely loves the splash activities and his enthusiasm for them is massive. He has the utmost respect for all the staff. Especially Ben"

"He had so much fun, and is desperate to come again tomorrow. He has never come back from anything so happy and full of confidence before. Splash has been amazing for him"

"My child is bullied at school, she came home and was so excited that she hadn't been bullied at Splash and was thrilled that the other kids liked her". Splash has taught her that the bullies are not everywhere"

A full end of contract report will be provided in March 2018.

## ***Update for Tidworth Area Board***

<b>Update from</b>	<b>Ludgershall Town Council</b>
<b>Date of Area Board Meeting</b>	Monday 18 September 2017

### **Headlines/Key Issues**

- 14<sup>th</sup> October: Freedom Parade and Town Meets Military Fete

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- Litter Picks every few months, very successful so far

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- 12<sup>th</sup> November: Remembrance Sunday Parade

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- 30<sup>th</sup> November: Visit from Santa's Sleigh
- 2<sup>nd</sup> December: Christmas Fayre and Lights Switch-On



## ***Update for Tidworth Area Board***

<b>Update from</b>	
<b>Date of Area Board Meeting</b>	Monday 18 September 2017

### **Headlines/Key Issues**

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## ***Update for Tidworth Area Board***

<b>Name of Parish/Town Council</b>	<b>Everleigh Parish Council</b>
<b>Date of Area Board Meeting</b>	Monday 18 <sup>th</sup> September 2017

### **Headlines/Key successes**

- **Everleigh Village Summer Party** - Our annual village Summer Party took place at the playground on Saturday 15<sup>th</sup> July. As a new initiative this year we laid on a hog roast which was part funded by the Parish Council and included all the traditional trimmings. Activities included the popular egg and spoon race and coconut shy. This was a great way for families and friends to get together!

### **Projects**

- **Everleigh Village Playground** – We have recently purchased a set of portable football goal posts to enhance our village playground at the end of The Street.

### **Forthcoming events/Diary dates 2017**

- **Saturday 7<sup>th</sup> October at 11am:** Harvest Festival Service at St Peter's Church.
- **Saturday 4<sup>th</sup> November at 6pm:** Bonfire and Fireworks Night opposite the Everleigh playground.
- **Saturday 9<sup>th</sup> December at 4pm:** Carol Service at St Peter's Church.

Signed: **Denis Bottomley, Chairman Everleigh Parish Council**

Date: 4<sup>th</sup> September 2017

